



**INTERNATIONAL JUMP
ROPE UNION (IJRU)
GENERAL CONGRESS
ELECTION PACKET**

MARCH 2023

International Jump Rope Union (IJRU) General Congress Election Packet 2021

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Letter of Welcome - IJRU President

Greetings National Governing Bodies,

It is with great excitement that we welcome you to the inaugural IJRU Board of Directors Election Process. We have had the privilege of acting as your inaugural IJRU Board of Directors for the past five years. We are proud of all we have accomplished, and we look forward to seeing IJRU's future.

IJRU is committed to our core principles of Diversity, Inclusion, Innovation and Excellence. The IJRU Board of Directors is integral in ensuring our organization upholds and promulgates these values while taking into account the voices of all the organization's stakeholders and establishing positive connections and partnerships internationally.

A seat on the IJRU Board of Directors is a privilege, which comes with a lot of responsibility. Please take the time to carefully review the IJRU Constitution, and the enclosed documents, to ensure you are ready to start the journey towards a seat on the IJRU Board of Directors. Serving on the Board of Directors comes with personal liability and organization expectations. We cannot wait to see IJRU's best and brightest elected on to the Board of Directors in July 2023.

Yours in sport,



Shaun Hamilton,
President, IJRU

Deadlines and Contact Information

Deadline for Continental Organization to request to waive eligibility criteria: **April 15th, 2023**

Deadline for nomination of President & Treasurer candidates: **May 22nd, 2023**

Deadline for nomination of Continental Organization At Large Member and Continental Vice President candidates: **June 22nd, 2023**

Date ballot will be published for candidates for President and Treasurer: **June 22nd 2023**

Date ballot will be published for candidates to be approved: **July 6th, 2023**

Candidate Promotional Panel: **to be held at the World Championships**

Voting Period: **July 22nd, 2023**

After **March 1st, 2023**, the Election Committee can be reached at ethics@ijru.sport with note in the "Subject" line, "**Attention: Election Committee**"

Candidate Eligibility Criteria

Adopted from section 7 of the *IJRU Board of Directors Election Procedure*.

The criteria for **officer eligibility** include:

Candidate must be a minimum of eighteen (18) years of age by August 1st in the year of the election;

Candidate must not have incurred any disciplinary measure or sanction in relation to any violation of the IJRU Code of Ethics, IJRU Code of Conduct, the World Anti-Doping Code or any other applicable regulations issued by the IJRU or a National Governing Body;

Candidate must be able to communicate effectively in English, including the ability to read, write, speak, and comprehend the language;

Candidate must commit to and be able to fulfil the duties outline in C 17.12 and C 18 of the IJRU Constitution;

Candidate commits to all online meetings and other named functions;

Candidate need not be a member of IJRU or a member of a National Governing Body to be eligible to be a Director of IJRU; and

Candidates may be required to pass a criminal sector check at the request of the IJRU.

Continental Organization Election Criteria

Adopted from section 13, 17 and 18 of the *IJRU Board of Directors Election Procedure* and section C 17 of the *IJRU Constitution*:

Candidates for Continental Vice President and at Large Members are required to be submitted by their Continental Organization to IJRU for approval by the General Congress.

There are five (5) Continental Organizations:

- (1) Africa;
- (2) Pan America;
- (3) Asia;
- (4) Europe;
- (5) Oceania.

Only candidates approved by the respective Continental Organizations can be presented for vote in the General Congress, provided they have been previously approved by the Recognized Member of which they are citizens.

Therefore, the candidates must:

- Belong to an NGB in good standing with the IJRU;
- Have approval of the NGB of which they are citizen;
- Have been elected according to the established rules of their Continental Organization;
- Be from different Sport Countries, unless the exception under C 17.11.3 applies.

If the Continental Organization does not have an established, operational, and compliant Continental Board of Directors or equivalent, this criterion may be waived by the IJRU Board of Directors, provided the NGB's belonging to the geographic region falling under the Continental Organization send a *collective* written request for confirmation to the IJRU Ethics Panel.

This written request must include an outline of the current efforts of the NGB's belonging to the geographic region falling under the Continental Organization to create a functioning Continental Board of Directors or equivalent. This requisition must be received by email at ethics@ijru.sport, no later than **April 15th, 2023 at 23:59 UTC**.

*If the NGB's are applying for this criterion to be waived, the NGB's are encouraged to continue working to establish the Continental Organization as the **April 15th, 2023** due date is firm and extensions are not guaranteed.

Please note: This waiver is only available for this iteration of the Board of Directors election.

Guidelines for Candidate Promotion

The only promotional materials for the General Congress Election will be done by the IJU. Candidates are NOT permitted to publish or disseminate personal promotional material. Note that any actions taken against this guideline may result in disqualification from the 2023 General Congress Election.

IJRU may publish a headshot and short profile for each candidate on the IJRU website or disseminate this material with the 2023 General Congress Agenda.

IJRU may hold a Candidate Panel, open to all NGB delegates, where IJRU members are invited to ask all General Congress Election Candidates questions. General Congress Election Candidates may also be invited to share information pertaining to their professional experience, their jump rope/ rope skipping experience, and their plans to serve the IJRU if elected/approved.

The Candidate Panel may take place in person, virtually, or both in-person and virtually at the 2023 World Championships. The Candidate Panel will be moderated by a member of the Election Committee or a representative the Election Committee deems appropriate.

All profiles that may be posted on the IJRU website may be profiles, and all responses by candidates at the Candidate Panel are required to be:

- 1.1. In English;
- 1.2. Tasteful, meaning:
 - 1.2.1. Showing good aesthetic judgement and appropriate behavior; and
 - 1.2.2. Adhering to the IJRU Code of Conduct and Code of Ethics.

Candidate Nomination

Candidates will be required to provide information to the Ethics Panel and Election Committee through a fillable form, attached below and available on the IJRU website.

NOTE: this form should be filled out by individuals who wish to run as a candidate for the President or Treasurer position. This form should also be filled out by all individuals who are put forward by their NGBs as Continental Vice Presidents or Continental Representatives.

To fill out the form, please ensure you have:

- A letter of recommendation
- A 250-word profile (see below)
- Head shot

The form has a spot to attach a profile and head shot (picture with head and shoulders and a neutral background).

The profile is not required, however it is recommended. The profile should be not more than 250 words, written in English, and should comment on any or all of the following items:

- Interest in holding a position on the IJRU Board of Directors
- Their passion for and knowledge of the sport of Jump Rope/ Rope Skipping
- What unique qualities they will bring to the IJRU Board of Directors
- Any other information they feel is relevant

While the photo is mandatory, if any individual has any privacy concerns about providing their image, please reach out to privacyofficer@ijru.sport.

Please find the candidate nomination form by clicking the button below. Please download the form and fill in ALL fields. Forms that are incomplete may not be considered.

Candidate Nomination Form

Voter Eligibility & Protocol

Voter Eligibility

Recognized members will vote at the General Congress Election. Those allowed to vote are determined according to Section 16 of the Constitution.

Only duly appointed delegates of each Recognized Member will be permitted to vote in the election. Each Recognized Member will be provided with one vote for each election or appointment. For elected positions, the Recognized Members will be voting by choosing a candidate they support for the position from a list of all approved candidates. For positions to be approved, Recognized Members will be voting by expressing or denying their confidence in the individual put forward.

General Guidelines:

Proxy voting of any kind is prohibited.

No individual is permitted to view or attempt to view another individual's vote. Any attempt to do so will be electoral misconduct.

Individuals are not permitted to take photos of their ballots. Any attempt to do so will be electoral misconduct

Counting Procedures and Release of Results:

The Election Committee will meet, online on video call, or physically in a room, following the closure of voting to analyse and record results of all legal votes. At the time of counting, only members of the Election Committee and one individual per Continent will have access to the room. Note that individuals may be barred from entry should they have a conflict of interest.

The counting will be done and audited according to the audit procedure established by the Election Committee. Continent representatives may not touch or handle any ballots or other documents involved with the vote or counting process.

Before leaving the meeting or room, all Continent representatives must agree the counting was done in keeping with ethical standards. Continent representatives will be asked to sign a "Representative Participation Document" prior to leaving the vote verification. The "Representative Participation Document" will have the Continent representatives' name and NGB and check if they agree with the results of the final vote count. If they disagree, they will be asked to provide reasons. At this point action can be taken by the Election Committee to address the dissent. If the situation is still found wanting, the Continent representatives can contact the Ethics Panel and disclose events which occurred during the balloting. If necessary, an appeal of the decision may be made to the Ethics Panel.

Anyone may file or email a report of an alleged violation of the Election Procedure from the opening of the election process. The report must be sent to the Ethics Panel Chairperson at (ethics@ijru.sport) no later than 24 (twenty-four) hours of discovery of the alleged violation or later than 8 (eight) hours after the closing of voting. The circumstances of the alleged violation must be clearly stated including the date and time signed by the person(s) filing the report. The complaint along with any supporting evidence shall be shared with the Election Committee and IJRU President simultaneously and immediately. The personal information included in the

report will be processed in accordance with the laws protecting such personal information applicable to the IJRU and in accordance with IJRU Ethics Code and IJRU Code of Conduct. The report must be filed in English. The Election Committee will begin an immediate investigation regarding the filed report.



2023 IJRU General Congress Election

